



## Graphic Design

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**Purpose:** Provide AEE with marketing support by designing the International Conference's only printed marketing piece.

**Volunteer Commitment:** This position will require approximately 5 hours of work sometime between July and September.

**Volunteer Location:** Volunteer can be located anywhere.

**Volunteer Experience/Skills:** Graphic design knowledge.

- Design: Volunteer will be responsible for designing the Save the Date post card for the next AEE International Conference
- Communication: Volunteer will work with the AEE Director of Meetings in regards to securing pictures, content etc.
- Details: Adhere to the deadlines set by the designated AEE staff contact.

**Volunteer Benefits:** Volunteers in this position will receive the following benefits.

- Enhance design and marketing skills by assisting AEE in marketing the International Conference.
- Opportunity to give back to the EE Community.
- Recognition at the International Conference as a volunteer including invitation to the Wednesday night Volunteer Reception.

**Volunteer Outline** (Tasks and Deadlines)

- Volunteer confirmed by early July.
- Volunteer and designated AEE staff contact schedule conference call by mid-July.
- Design concept provided to AEE staff contact by mid-August.
- AEE approves design by the beginning of September.

**AEE Staff Contact:** If you are interested in volunteering in this committee please contact: Devon at [Devon@aee.org](mailto:Devon@aee.org) or 303-946-2522.