

**AEE Board of Directors
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Name Committee/Meeting: November Meeting Chairperson/Facilitator: Laurie Frank Recorder: Jennifer Payne	Date: November 4 & 5, 2008
In attendance: Jess Barrie (JB), Andrew Bobilya (AB), Laurie Frank (LF), Mike King (MK), Maurie Lung (DML), Tom Lindblade (TL), Steve Pace (SP), Jennifer Payne (JP), Rob Rubendall (RR), Bob Stremba (BS), MaryPat Sullivan (MPS), Paul Limoges – ex-officio (PL)	
Absent:	

Topic	Discussion/Outcome	Action/Follow up
Welcome		
Introductions	Everyone had an opportunity to meet (PL) and (PL) was now able to put faces to names.	
Opening	(SP) shared some thoughtful quotes and (MK) led an activity.	<ul style="list-style-type: none"> ○ "The main thing is to make the main thing the main thing," James Barkdale former CEO of Netscape ○ "In every deliberation we must consider the impact on the seventh generation... even if it requires having skin as thick as the bark of a pine." – Great Law of the Iroquois ○ The data is not information, information is not knowledge, knowledge is not judgment and judgment is not wisdom. ...so in short my charge to the board is to follow what I call the Hockey Pokey rule – put your whole self in the meeting and let judgment and wisdom be our guide. – Dan Boyce, Chair of Prescott College’s Board of Trustees
Operating Agreements / Agenda Item	(MPS) reviewed these agreements for all of us.	
Announcements	When (SP) goes off the Board he will continue his servant leadership as a member of the Accreditation Council.	

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Consent Agenda	<p>MINUTES</p> <ul style="list-style-type: none"> • July 9 conference call • August 18 conference call <p>Acknowledgement of notes for conference calls without quorum (to be archived)</p> <ul style="list-style-type: none"> • September 30 • October 16 <p>MONITORING POLICIES</p> <ul style="list-style-type: none"> • EL-3.1 direct inspection • EL-8 • EL-3 compliance plan • GP-4 • GP-5 • GP-6 • GP-11 • EL-3 wording change to include volunteers and clarify staff • GP-5.6 added ex-officio capacity 	<p><i>(RR) made a motion that was seconded by (TL) to approve the consent agenda. The motion passed.</i></p>
State of the Association	<ul style="list-style-type: none"> ○ (PL) shared the financial outlook with the most recent numbers from the last quarter. There was an increase in revenues in large part due to good numbers in conference registrations. Expenses were also down, some in part to conference expenses not yet incurred. The bottom line; the bottom line is looking better. (PL) compared numbers to last year at this time; we are very close to the same place we were last September. Securities were converted to cash last spring and have not been reconverted to securities so a cash flow issue could be addressed. Looking to the last 	<p>See (PL)'s Powerpoint titled AGM CEO 2008 for more details and information.</p>

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	<p>quarter revenue and expense are on target to make budget, currently revenue is at 80% and expenses are at 76%. (PL) confirmed his priority and focus on creating a sustainable budget and cash flow in the organization so we can move forward and work towards our Ends. Currently (PL) is working to create strong reserves and create an investment policy.</p> <ul style="list-style-type: none"> ○ (PL) then focused on organization structure and staffing. He has created differences in Manager and Director titles which give staff room to professionally develop in a position as well as receive a salary increase. The first few months on the job he reviewed all the roles and responsibilities of the staff as well as the needs of the association to balance out work loads. He hopes to bring in a HR group to assess job descriptions and salaries to balance everyone out. ○ Website launch has proven a success including regions having website, some are still in the development stage. ○ Currently the association has 1500 members; 1200 of which are parent members (verses sub-profiles within our organizational memberships). We are maintaining a 60-70 % retention rate. Our international reach has expanded with three of the North American regions (Rocky Mountain, Mid-South and West) regions taking on the Mexico states. ○ We began publishing a monthly e-news update. ○ (PL) will be looking at potential rate increase for accreditation, membership, other product and services of the Association BUT only with 	

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	<p>research behind it to justify the actual cost.</p> <ul style="list-style-type: none"> ○ The website will continue to be a place that will be developed. The staff are looking at web enhancements. ○ CAC (Conference Advisory Committee) created templates (“Conferences in a Box”) for all association groups to use for conferences. This conference had the largest number of workshop proposals submitted. Great strides were made in sponsorship for this conference. Attendance at this year’s conference is up 15%. With next year’s conference in Montreal, looking at creating a French track to attract non-English speakers. ○ Published 3 books this past year. Added 12 new titles to the e store. Uploaded parts of the books on the website ○ The accreditation program currently has 47 accredited programs. There are 18 programs in the pipeline and there were 21 inquiries in the last 6 months. A new accreditation brochure was published in July. The accreditation program will be presenting here and at 5 regional conferences. ○ CORE (Council on Research and Development) has a great new logo of an apple core. As a new council their development is ongoing; being web-accessible has been critical to their development thus far. CORE is supporting and sponsoring REAP (Research and Evaluation for Adventure Programs) and SEER (Symposium on Experiential Education Research). CORE facilitated the inclusion of EE language in the National Institute on Drug Addiction’s (NIDA) call for research ○ For the first time ever a Volunteer Handbook is 	

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	<p>being created for all AEE Volunteer Staff.</p> <ul style="list-style-type: none"> ○ The association was given a gift of having an organizational audit. The first part of the audit was just completed and the report will be forth coming. ○ A fundraising plan is being developed and implemented under the guidance of an outside contract. Kerri-Ann Appleton is contracted until January 15. The first big accomplishment: 100% contribution by all staff and BOD members. ○ (PL) feels his “new” eyes to the association and the work with outside consultants (organizational auditor and fundraiser) have provided different perspectives and evaluations of the organizational situation. ○ (PL) is taking an aggressive approach to strengthening the AEE financial condition. Everyone needs to realize this is not a quick fix; thus far (PL) has: <ol style="list-style-type: none"> 1. reviewed and analyzed the AEE financial situation and historic perspective for the last six years, 2. improved the operational systems within office, staffing responsibilities, and budget reviews, 3. reduced unnecessary expenses 4. put in place a finance advisory committee, 5. developed and implemented a fundraising plan, (PL) will be developing a marketing and PR plan to increase visibility for AEE. His #1 priority is to improve AEE’ financial situation while serving our Ends. <p>(PL)’s plan for moving forward over the next year:</p> <ol style="list-style-type: none"> 1. Create an AEE Strategic Plan over a two day retreat with staff and AEE leaders using an 	

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	<p>outside facilitator.</p> <p>2. Once a Strategic Plan is in place create an AEE Operation Plan.</p> <p>3. With a Strategic and Operation Plan in place create Departmental Action Plans with staff.</p> <p>Throughout the process, align the plans to the Ends.</p>	
New Operational Worries	<p>Formal collaborative agreements have been signed with ACCT and NSEE on a yearly basis, or every other year basis. These agreements focus on organizational commitments to the advancement of EE. Agreements include conference reciprocity for members of both organizations, research support, etc.. Another layer of agreements are Memorandums of Understanding / Preferred Partners. These understandings focus on providing services that benefit AEE members. Current Preferred Partners include PA (Project Adventure, Inc), LeapWare, Outdoor ProLink, NOLS, and Stratus,</p>	
Board Business		
Monitoring		
Ends	<p>According to the monitoring schedule the Ends should be monitored in December. With a new CEO and new Ends there is little to measure at this point, especially as (PL) is working with the staff on new initiatives and reviews and beginning to make a strategic plan and operational plan. will do in the spring April. Want to complete the process</p>	<p>The Ends will not be monitored in December this year but will be monitored in 2009 in April and December.</p>
EL-11	<p>(PL) provided a very detailed monitoring that everyone was appreciative of. The report form did not match up to the sub-policies and created a bit of confusion.* Direct inspections were completed by (AB) and (TL) on some of the sub-policies but that was not made clear</p>	<p>*(LF) will make a set of reporting forms for (PL). **When direct inspectors report to the group they need to state specifically what policies they have inspected. For a future agenda:</p>

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	to everyone which specific policies.** Concern was expressed about the direct inspection of some sub-policies like EL-11.2. Is this(Accreditation Council members qualifications) really cut and dry? Should this be direct inspected?***	discussion/create a formal process for direct inspection, maybe a form? ***Also need to look at policies that may not be cut and dry and thus not appropriate for direct inspection.
EL-7	(MPS) and (LF) completed a direct inspection on this policy and found it in compliance.	<i>(TL) made a motion that was seconded by (MK) to accept the monitoring reports of EL-11 and EL-7.</i>
EI-2.3	This sub-policy has always been found out of compliance. Previous CEO Pat Hammond wrote a compliance plan that was accepted by the Board last spring. In an effort to adapt to the continual out-of-compliance reports, (SP) was to create a new monitoring form for EL-2.3. Since the monitoring schedule was changed and we have a new CEO, when EL-2 is monitored in February this may no longer be an issue.	
Policies & Procedures Development		
Archival process: EL-6.6	(TL) shared concerns of OFA in regards to the lack of archives in the association. There are archives in the Boulder office as well as all over the country but it is not inventories or cataloged or accessible. This has been a repeated concern and issue for the Board over the years yet nothing has been done. There were always hopes these concerns would be addressed but no one has addressed them BOD or Boulder staff. Once again it is a shared issue. There is no specific policy that addresses archives but it could fit as a sub-policy in EL-6 Asset Protection more specifically EL-6.6 could have a sub-policy (another bowl).*	(TL) will write up a sub-policy proposal for EL-6.6 to share with the group on the next conference call.
Other Board Business		

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E/A Summit Follow-Up	Those who attended the September summit shared more reflections. Those who attended were not clear what the next step would be but everyone wants to be involved with any post summit meetings or coalition action. We still have \$3,000 dedicated from Touch the Future funds that can be used as the coalition moves forward. The Ends and new Strategic Plan will guide us in “applying”/using the \$3,000 as we see how the next steps of the coalition will fit into these AEE pieces.	We look forward to sending representatives to the next coalition meeting.
Board Financial Education	(RR) walked the group through a P&L statement since we are now receiving them on a regular basis. We reflected on where we are now financially verses a year ago.	(RR) will follow-up with some questions that arose about line items (like where/how are in-kind donations and partial reimbursement contributions tracked) and numbers (like what is the actual balance of Touch the Future funds).
Board Meeting Expense and Reimbursement / Governance Budget for 2009	<p>(RR) shared a proposed governance budget for 2009. Discussion and decisions were made as to how much money was going to be taken out of Touch the Future funds for “projects” in the upcoming year. The group wanted monies to be allotted for the Leadership Summit.* We will also be carrying over the allocation of \$3,000 for follow-up to E/A summit.</p> <p>Another big area of the budget that required quite a bit of discussion was Board Meeting Expenses and Reimbursement. For the 2009 fiscal year \$400 will be budgeted to cover travel expenses which will include airfare, mileage, parking, tolls, etc. Lodging will be covered for the nights of the board meetings based on double occupancy rates. Reimbursement for food will be budgeted at \$40/day. Receipts need to be submitted for any reimbursement.</p>	<p><i>*(TL) made a motion that was seconded by (SP) to allocate \$7,000+ (up to 2008 Auction income) from the Touch the Future funds conditionally; based on an approval of a proposal from (PL) for the Leadership Summit. The motion passed.</i></p>

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	<p>For the 2008 conference those who have over \$400 in travel expenses, their total expenses should be covered as there were some who did not need \$400 for travel Lodging will be covered for the nights of the board meetings based on double occupancy rates. Reimbursement for food will be budgeted at \$40/day for two days.</p> <p>For the future, there was discussion on making \$400 a cap for transportation expenses. If someone was going over \$400 they would need approval and/or they would need to find another board member that was not going over and use their remaining “balance” to help cover transportation expenses.** Group agreed that when it comes to Board meetings our intent is to keep our costs low so that we do not prevent potential AEE members from becoming Board members because of finances.</p> <p>Budget policies were reviewed as budget line items needed to be created for 2009.***</p> <p>(PL) reminded everyone that the IRS is much stricter these days especially with the new 990 Form that non-profits need to file. (PL) is therefore in the process of creating guidelines for travel expenses and when/how approval will happen for all AEE staff and volunteer staff.</p>	<p>** (JP) will include as a future agenda item.</p> <p>*** (TL) made a motion that was seconded by (AB) to approve the 2009 Governance Budget. The motion passed.</p>
Video Conference Update	A video about video conferencing will be shown tomorrow night with new Board members. Web X Conferencing details: \$59/month, 10,000 minutes/month of toll free audio and video conferencing with up to 25 attendees. Web X has an	EVERYONE needs to go through an orientation on Web X’s website and purchase a camera before the December conference call.

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	orientation on their website which will help prepare everyone for the video conference calling. Everyone will need to purchase a camera, usually less then \$20. Going to give the video conference a test drive for the December conference call.	
Nominating Committee Update	(RR) and (BS) need to round out the Nominating Committee going to shoot for 3 past board members and having a full committee by end of the conference. Need to recruit people that can serve 2 years.	(RR) will have a full committee to report to the group for the December conference call.
Policy Governance Training		
Bringing Ends, Ends Monitoring, Strategic Mgmt. Plan Together	<p>(LF) led a training session on Ends based on information she gathered at a Policy Governance workshop. Revisiting and reassessing our Ends is an on-going process and should be done a on regular basis. For the association we seem to be on an every 3-5 year process.</p> <ul style="list-style-type: none"> • Another metaphor reminder of Policy Governance – be forewarned it is a sport analogy from Wayne Gretzky who skates to where the puck is going. The Board’s role is like Wayne we are looking to the future and planning for the future. We also place the puck so there is a goal for the staff to skate to. So we are all trying to move forward and skate to where the puck is – the staff does the skating the BOD places the puck. • Ends Interpretations are Further Ends – Ends interpretations give the CEO the power to take the relevant polices to the next level. • Part of the interpretation is the CEO and staff defining terms. The CEO and staff can research “reasonable interpretation”. Where does 	

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	<p>reasonable interpretation come from? Experts, staff, professional literature, peers, association guidance, etc.</p> <ul style="list-style-type: none"> • We revisited who our owners were and came up with a visual that worked for most of us – a set of concentric circles that do not have permanent labels as the labels would always be changing but would include members, customers, clients, students, etc. Whatever group was in the “bulls eye” circle would change according to topic, service or issue. • (PL) spoke of the need for marketing the association and how our Ends may or may not help that need. He did confirm the desire to move forward with a focus on the Ends and not the Mission and Vision. During the discussion we were reminded that The About Us section on the AEE website has a marketing feeling but does not include our Mission, Vision or Ends but what is written included many of the NEW Ends. • Interpretation of the NEW Ends – how to get there? This is the CEO’s job. (PL) already has a plan that includes creating a strategic management plan for the next 3-5 years during 2 day retreat of 15 people of AEE leadership and all the AEE staff. From this plan he will make an operational plan with the staff. Then each staff/department will make an action plan that is tied to their performance evaluation. 	
Ownership Linkage		
New Ends Discussion	The Rolling Out Committee (ROC) only received 50% feedback, aka only half of the past board members were contacted. The ROC shared the overall themes, global themes, sub ends themes from the conversations	<p><i>*THE NEW NEW ENDS</i> <i>The Association for Experiential Education exists to expand educators’ and practitioners’ capacity to enrich lives</i></p>

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	<p>we had with past board members. For the most part people were happy with the new Ends and appreciative of all the process and time we dedicated to crafting the new Ends. A few edits were suggestions, all of which were discussed and some of which were incorporated. Discussion focused on feedback about members “not caring” about the new Ends but we all felt people do care we just have a big job of educating people. With all the feedback shared we proceeded to the Ends and created a revised edition.*</p>	<p><i>through the philosophy and principles* of experiential education.</i></p> <ol style="list-style-type: none"> 1. <i>Educators and practitioners have access to a professional learning community dedicated to experiential education.</i> <ol style="list-style-type: none"> a. <i>This community is inclusive of diverse peoples and professional practices and collaborative with other communities, all within reasonable means.</i> 2. <i>Authoritative information for implementing and advancing the philosophy and practice of experiential education is accessible.</i> <ol style="list-style-type: none"> a. <i>Standards are identified to improve professional practice and to safeguard the well being of participants.</i> b. <i>Research about experiential education is coordinated, conducted and disseminated.</i> 3. <i>Decision-makers value and support experiential education.</i> <p><i>*as articulated on the AEE website (http://www.aee.org/about/whatisEE) (SP) made a motion (DML) and (JB) seconded it. The motion passed unanimously.</i></p>
<p>Regional Linkage Discussion</p>	<p>Reviewed ideas for regional conference connection how can we educate our members/owners and potential owners. We learned last year that each region has different needs and in order to reach more people, aka owners, potential owners, we need to create a shorter piece that could be used in a variety of ways/settings/regional conference gatherings.</p> <ul style="list-style-type: none"> • Want to reach out to councils since they should be skating to the puck and helping the AEE staff skate 	

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	<p>(aka operations).</p> <ul style="list-style-type: none"> • We have a 90 minute workshop but want to create a 15-20 minute infomercial. But what is our message? What are the key points we want to get across? What is the common message we want to get across? Find a direct experiential way to get the message out. A small group will work on what needs to be communicated to the participants of the regional conference and will create a list of talking points so we have consistency.* • Perhaps each board member works with a region to find the best need for the region and the region’s conference. • CRC-Sponsored Board Reps (JB) and (AB) were sent off to attend the CRC meeting with a list of the following offerings: ### <ol style="list-style-type: none"> 1. General membership meeting message 10-15 minutes : Introducing the Ends 2. Info commercial pre/post plenary speaker 10-20 minutes: Introducing the new Ends 3. Workshop 90 minutes: Introduction to AEE and the structure, policy governance, and new Ends 4. Regional leadership meeting 30 minutes: Education on the Ends and policy governance and how the council contributes to the Ends • Need to make sure we fit the staff into this? • To assist with meeting the unique needs of the regions and to reach out to leadership and membership each board member could be assigned a region.** • Some discussion began on financial expectations of board members attending a regional 	<p>*(AB), (JP) and (PL) will work to come up with a list of talking points to share with the group in an upcoming conference call.</p> <p>###See CRC Meeting Follow-up Report below.</p> <p>The following board members will be attending the following regional conferences:</p> <p>Jeff Baierlein - ? Andrew Bobilya (AB) – Southeast (March 13) Drew Brennan - ? Laurie Frank (LF) ½ of Heartland, Mid-South Christian Itin – West (May 1)? Mike King (MK) – Southeast (March 13) Tom Lindblade (TL) – Heartland (March 27) Jennifer Payne (JP) - Northeast Rob Rubendall (RR) – Northeast (April 17) Bob Stremba (BS) – Rocky Mountain (Feb 20) MaryPat Sullivan (MPS) – Northwest (March 13)</p> <p>** (JP) will put the discussion of board members being assigned to a region on the parking lot. ** (JP) will put the issue regional conference expenses on the parking lot.</p>

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	conference.***	
AGM Agenda	Reviewed, clarified, and confirmed agenda items, order, and time allotments of each.	
Annual Agenda	<ul style="list-style-type: none"> • (TL) reviewed the progress we have made this past fall. • Members shared highlights and important notes they remembered from educational conversations with Henry Wood and Vicky Selkove. • In October (PL) attended a workshop on public policy at the state (CO) level with a focus on lobbying. The workshop covered the logistics of actually doing the lobbying. • Accreditation Council has a committee that is focusing on public policy. Maybe have them report at the Leadership Summit what they have found and are working on. • In October (LF) attended a workshop that focused on the national laws of lobbying and shared the following. <ul style="list-style-type: none"> ○ If we want to lobby at the state and even the city level we need to learn the laws of the state and the city. ○ AEE is a 501 c3, a public charity non-profit. The 501cs go up to 23, anything above c3 has more open the guidelines, c3 have the strictest guidelines. For example AEE can not establish a PO but a 501c4 like ACCT could so we need to be careful when we collaborate with other organizations and make sure our name and information is used according to the guidelines for a c3, otherwise we could loose our status. 	<p>Reflections on what we have learned thus far and that we need to keep in mind as we move forward.</p> <ul style="list-style-type: none"> ○ Need to identify a few keys things that would represent the interests of all our members. ○ Concentrate on these few things and have an impact with intentionality. Once we have an impact we could then identify a few more things, etc. ○ Seems it will be key to work with other organizations. What organizations do we want to affiliate ourselves with? ○ Need to focus on the resources of our membership. Who do our members know? Who can they connect us with?

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	<ul style="list-style-type: none"> ○ Defining 3 key words on the spectrum of advocacy: <ol style="list-style-type: none"> 1. Education is when you share the “what is it”. 2. Advocacy is when you share information about a topic or issue (education) and then encourage someone to do something about it (hey how about you aka the how) 3. Lobbying is when you contact elected reps and ask them to do specifically and is part of the spectrum of advocacy ○ Insubstantial Part Test, the guideline/law under which AEE is running under, is a default test for 501(c) 3s in which 5% of the organizations monies can be spent on lobbying. The Insubstantial Part Test does not specifically define lobbying. ○ If we wanted to dedicate more monies to lobbying, a 501(h) Election Expenditure Test provides a formula which guides an organization to decide how much money within legal bounds can be spent on lobbying. The 501(h) specifically defines lobbying. ● Advocacy/lobbying work is going to take time. This is the beginning of a process; takes time to clarify goals, decide who we want to work with, and what our strategy will be. We may need to create a 5 year plan. <p>The AA group (BS), (TL), and (MPS) shared the course of work for the rest of the year: The group will be broken up into 3 groups that will be charged with researching 5 easily accomplished advocacy/lobbying recommendations and 5 longer term recommendations.</p>	

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	<p>Ultimate goal is to have a list of recommendations to (PL) in June.</p> <p>Each group needs to answer the following:</p> <ol style="list-style-type: none"> 1. How can we have greater influence in education? 2. How can we have greater influence on public policy at the state level? 3. How can we have greater influence at the national level? <p>Before we can answer those questions we need direction from our owners. Suggestions began to surface; like surveying our members to help us answer what issues are we going to look at, they can help us figure out where our priority should be. Better yet tap into our professional network (PGs, AGs, Regions, etc.) and ask them if they were going to influence public policy in what areas would they work on and what would this look like. Examples of past/present advocacy work by AEE are Public Land Access, No Child Left Inside, and Standards for Therapeutic Wilderness Program.</p> <p>Let's tap into our professional network here at the conference with 1 or 2 introductory questions while at the same time give them the heads up to look for a survey in the months to come on this subject.*</p> <p>Introductory Questions:</p> <ol style="list-style-type: none"> 1. What is one policy issue at the local, state or national level, over the past 3-5 years that has hindered or threatened to hinder your work from progressing? 	<p>*EVERYONE; While attending Regional, PG, and AG groups offer a quick explanation of our Annual Agenda and then ask the two Introductory Questions.</p>

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	<p>2. What is a policy issue being considered that could help your work progress?</p> <p>Possible survey questions:</p> <ol style="list-style-type: none"> a. If we had the ideal situation for AEE to be able to influence public policy at the _____ (state, national) level. What would it look like? Brainstorm. b. What would it take to get from here to there? Come up with as many ideas as possible. c. What public policy issues do you think AEE might pursue? d. What organizations /affiliations are you aware of/working with that are already working on public policy in some capacity that could help AEE and/or collaborate with AEE? e. Who are you aware of (organizations, people) that can help affect public policy regarding your concern? 	<p>January we will look at where we are in our collection of information and decide whether we need to still work on collecting the “what” or are we ready to move on to the “how” questions.</p>
<p>Leadership Summit</p>	<p>Discussed the financial logistics of the Leadership Summit. Looked at potential overall price tag with information we had and reviewed list of potential participants. Reviewed dates and lodging availability at Estes Park YMCA. Unfortunately Estes Park is not available the second weekend in June (when everyone on the board is available*) at the lower rates and therefore is no longer an option. Organizational members may be able to host the summit.** More research needs to be done on possible locations so the whole AEE staff can attend as well.*** The plan is also to combine the Strategic Plan creation prior to the Leadership Summit.</p>	<p>*Leadership Summit is happening beginning Friday evening June 12 and Saturday, June 13. (Board will travel Wednesday, June 10, meet June 11&12, and travel Sunday, June 14)</p> <p>** (RR-Sargent Center) and (AB-Montreat College) will look into hosting possibilities and report back to us in December.</p> <p>*** (RR), (AB), (MK) and (PL) will look into other possibilities as well as the finances of the whole summit and give us an update in</p>

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	<p>What is the purpose of the Leadership Summit?</p> <ul style="list-style-type: none"> • Implementing Ends • Strategic Plan Work • Annual Agenda Work • Policy Governance Education 	December.
Conference Schedule for Board Members	Reviewed the conference schedule, making sure all events and groups were covered by at least one board member if not all of us, aka where we need to be when.	
Auctions	<p>Reviewed responsibilities when manning silent auction tables in the Exhibit Hall during the conference. Signed up for times to cover the silent auction tables. Quick training on selling raffle tickets and some questions and issues around selling them. It is a conflict of interest if board members buy raffle tickets for self, can buy and give to other people. No raffle ticket sales at the Leadership Summit. It is ok if someone wins two regional baskets; they are just plain lucky and we hope bought LOTS of tickets.</p>	Need to add Silent Auction setup time into the third meeting agenda; (JP) will include in the Procedures Manual.
New Board Orientation	All board members will be gathering for a pizza dinner tonight and see the video conferencing video. Formal orientation will begin on Sunday morning. Reviewed who was going to be in attendance and for how long. Group was still working out who was going to be leading what pieces.	
CRC Meeting Follow Report	(JB) reported that all regions are interested in a 15-minute presentation at each regional conference. They requested a professional well unified presentation. They want information on the roles of board, staff and	(JB) will send a list of which board member is attending which conference to the CRC chair who will email the list to the regional chairs who will then email council members

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	CRC – who does what? Also info on the Ends. The CRC also encouraged board members to submit workshop proposals on a variety of topics as they feel we role model good workshops.*	and cc the conveners. *EVERYONE is encouraged to submit workshop proposals for regional conferences.
Parking Lot/To Do List Review	Reviewed the Parking Lot and To Do List and took off a few items - yahoo	
Fond Farewells to Off-Going Board Members	A sincere thank you for the work and energy of Steve Pace, Maurie Lung, and Jess Barrie.	(Thank yous to Andrew Bobilya and Tom Lindblade who will be serving another term.)